



## **National Association of Principal Educational Psychologists (NAPEP)**

### **Treasurer's Report 2016**

Our annual conference was held in Bristol in May 2016. This was well attended and was efficiently organised at a central south-west venue. Following the success of this event and the need for colleagues to have opportunity to share learning from recent SEND Local Area Inspections it was decided to hold a further professional development event in October 2016. This event made a small loss.

Achieving for Children were commissioned for the SEND Inspections Event and proved to be very efficient. This year the administrative functions associated in planning the conference and collecting payments has been commissioned from KC-Jones to relieve the burden on the treasurer or their employing organisation.

Committee members do not claim expenses to attend Executive meetings; we generally use no cost venues in London; and the administrative costs are minimal as officers use their own time and resources. Executive have recently agreed for travel costs greater than £80 to be reimbursed by NAPEP.

Executive have been discussing the future of the funds which are now more than required to cover the risk of an unsuccessful conference in the future. With the current turnover of PEPs and SEPs, Executive have agreed a small contribution for the promotion of the 6-day NAPEP Leadership Course currently commencing in Birmingham. It is agreed we would consider supporting leadership development further with the involvement of local PEPs.

Executive formally thanked Dr Alan Fuller (formerly PEP Plymouth & South of England rep) for his work as Treasurer since 2015. Our authorised signatories for NAPEP Bank account(s) have been updated with details of new Treasurer and new Chair Elect.

A financial report will not be the same without mention of the administrative issue that occurs each year whereby some local authorities have not updated their payee details and course payment notifications have gone to a past treasurer. This has occurred despite KC-Jones managing the new system for bookings and collecting payments. It would therefore help us if EPS admin teams carefully follow instructions to ensure payments are directed appropriately.

**Mr Mohammed Bham, NAPEP Treasurer**

**1<sup>st</sup> May 2017**



## NAPEP Financial Report 2016

		<b>Balance at 31.12.15</b>	<b>(£) 22,123.08</b>
<b>Expenditure in 2016</b>	<b>£</b>		
Bank Charges	12.93		
Committee Meeting expenses	555.00		
Website and NAPEP L	648.20		
Annual Conference 2016 Costs	5791.84		
SEND Ofsted 2016 Event Costs	8225.00		
<b>Total Expenditure</b>	<b>(£) 15,232.97</b>		
		<b>Income</b>	<b>£</b>
		2016 Annual Conference Income	
		(94 X £130)	12,220.00
		SEND Ofsted 2016 Event Income	
		(62 X £130)	8,060.00
		Bank Charges <u>refunded</u>	742.77
		<b>Total Income</b>	<b>21,022.77</b>
		<b>Balance at 31.12.16</b>	
		Business Current	<b>(£) 27,912.88</b>
		Business Reserve	<b>(£) 31.62</b>